CONTRACT #2 RFS # 339.11-010

Department of Mental Health & Developmental Disabilities Division of Middle Tennessee Mental Health Institute

VENDOR: Sodexho Management, Inc.



STATE OF TENNESSEE DEPARTMENT OF MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES

CORDELL HULL BUILDING, THIRD FLOOR 425 FIFTH AVENUE, NORTH **NASHVILLE, TENNESSEE 37243**

PHIL BREDESEN GOVERNOR January 9, 2005 VIRGINIA TROTTER BETTS, MSN, JD, RN, FAAN COMMISSIONER

James W. White, Executive Director Fiscal Review Committee 8th Floor, Rachel Jackson Building Nashville, TN 37214

Attn: Ms. Leni Chick

RECEIVED

JAN **1 2** 2006

FISCAL REVIEW

Dear Mr. White:

Attached is a request for a non-competitive amendment of the FY 2005-06 Contract between Middle Tennessee Mental Health Institute and Sodexho Management, Inc. This is a contract amendment for an existing contract that expires January 21, 2006 for the provision of food management services to both Middle Tennessee Mental Health Institute and Clover Bottom Developmental Center.

This amendment is necessary because the costs of the original contract were based on the census at these two facilities and the census for both of these facilities has been considerably higher than was projected when this RFP was prepared in Fiscal Year 2001. For this reason we will need an additional \$275,000 to complete this fiscal year. Thank you for your consideration of this request.

If you have questions or need assistance please contact Gene Wood in our contracts section at 615/532-6676.

Sincerely yours,

irginia Trotter Betts, MSN, JD, RN, FAAN

Commissioner

VTB/GW/rec

REQUEST: NON-COMPETITIVE AMENDMENT

APPROVED	
Commissioner of Finance & Administration	
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EACH I	REQUEST ITEM BELOW <u>MUST</u> BE DETAILED OR ADDRESSED <u>AS R</u>	<u>EQUIRED</u> .							
1) RFS#	339.11-010								
2) State Agency Name :	DEPARTMENT OF MENTAL HEALTH AND DEVELOPMENT. MIDDLE TENNESSEE MENTAL HEALTH INSTITUTE (MTMH	AL DISABILITIES (DMHDD) HI)							
	EXISTING CONTRACT INFORMATON								
3) Service Caption :	FOOD MANAGEMENT SERVICES								
4)_ Contractor :	SODEXHO MANAGEMENT, INC.								
5) Contract #	FA-01-14412								
6) Contract Start Date :		January 22, 2001							
7) Current Contract End Da	Current Contract End Date IF all Options to Extend the Contract are Exercised : January 21, 2006								
8) <u>Current</u> Total Maximum (Cost IF all Options to Extend the Contract are Exercised :	\$7,910,000.00							
	PROPOSED AMENDMENT INFORMATON								
9) Proposed Amendment #		06							
10) Proposed Amendment E (attached explanation required document	ffective Date: ired if date is < 60 days after F&A receipt)-see end of	January 1, 2006							
. 11) <u>Proposed</u> Contract End I	Date IF <u>all</u> Options to Extend the Contract are Exercised :	January 21, 2006							
12) <u>Proposed</u> Total Maximur	n Cost IF <u>all</u> Options to Extend the Contract are Exercised :	\$8,185,000.00							
13) Approval Criteria : (select one)	use of Non-Competitive Negotiation is in the best interest	t of the state							
	only one uniquely qualified service provider able to provi	de the service							
14) Description of the Propo	sed Amendment Effects & Any Additional Service :	,							
An additional two hundred seve	enty-five thousand dollars (\$275,000) requested to complete the o	current fiscal year.							
15) Explanation of Need for	the Proposed Amendment:								

The census for both facilities (Middle TN Mental Health & Clover Bottom) covered under this contract has been considerably higher than was projected when this RFP was prepared in FY 2001. An additional two hundred seventy-five thousand dollars (\$275,000) will be needed to complete the current fiscal year.
16) Name & Address of Contractor's Current Principal Owner(s): (not required if proposed contractor is a state education institution)
Mr. John Benke Sodexho Management, Inc. 9801 Washingtonian Blvd., Suite 1008 Gaithersburg, MD 20878
17) Documentation of Office for Information Resources Endorsement : (required only if the subject service involves information technology)
select one: Documentation Not Applicable to this Request Documentation Attached to this Request
18) Documentation of Department of Personnel Endorsement : (required only if the subject service involves training for state employees)
select one: Documentation Not Applicable to this Request Documentation Attached to this Request
19) Documentation of State Architect Endorsement : (required only if the subject service involves construction or real property related services)
select one: Documentation Not Applicable to this Request Documentation Attached to this Request
20) Description of Procuring Agency Efforts to Identify Reasonable, Competitive, Procurement Alternatives :
This is an amendment to the food management services contract which was approved on 01/26/01. This contract was procured through the formal RFP process.
21) Justification for the Proposed Non-Competitive Amendment :
The census for both facilities (Middle TN Mental Health & Clover Bottom) covered under this contract has been considerably higher than was projected when this RFP was prepared in FY 2001. An additional two hundred seventy-five thousand dollars (\$275,000) will be needed to complete the current fiscal year. The cost of this contract is based directly on the census at these two facilities.
REQUESTING AGENCY HEAD SIGNATURE & DATE: (must be signed & dated by the ACTUAL procuring agency head as detailed on the Signature Certification on file with OCR— signature by an authorized signatory will be accepted only in documented exigent circumstances)
Magini D. Better 1/10/06
/ Agency Head Signature Date

roposed Amendment Effective Date-Explanation required if date is<60 days after F&A receipt:

Respectively requesting an effective date less than 60 days from today because of the short time frame to get this amendment in place. We currently have a contract with Sodexho to provide food management services to both Middle Tennessee Mental Health Institute and Clover Bottom Developmental Center. The cost of this contract is based directly on the census at these two facilities. The census for both of these facilities has been considerably higher than was projected when this RFP was prepared in Fiscal Year 200l. If this amendment is not approved, there will not be enough money to provide the required food management services for our current population of service recipients for the remainder of the contract period through January 21, 2006.

		СО	NTF	RACT	s u	MMAR	YSHE	ET	8-8-05		
RFS#						Contract #					
		339.11	-010			FA-01-14412-06					
State Agen	су				···	State Agency					
TN DEPT	OF MENT	AL HEALTH (L DEV. D	ISAB.			N MENTAL HEAL	TH INS	STITUTE		
Contractor	Name					Contractor ID # (FEIN or SSN)					
SODEXH	O MANAG	EMENT, INC.				C- or	V- V160812	61-02			
Service De	scription								· · · · · · · · · · · · · · · · · · ·		
FOOD MA	NAGEME	NT SERVICE	3								
Contr	act Begin	Date	Co	ntract End Date	•	SUBRECIPIE	NT or VENDOR?		CFDA#		
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2002							\$1,760,7		\$1,760,777.00		
2003						4	\$1,650,8	·	\$1,650,807.00		
2004							\$1,650,8	07.00	\$1,537,350.00		
2005							\$1,518,3	82.00	\$1,518,382.00		
2006				J		<u> </u>	\$974,3	56.00	\$974,356.00		
TOTAL:			·						\$8,185,000.00		
— cc	MPLETE	FOR AMEND	MENTS (ONLY —			Contact & Telepl				
FY	1	Contract & mendments	THIS	Amendment ONLY		Wood, 12th Fl-A 32-6676	Andrew Johnson E	ldg, Na	ashville, TN		
2001		\$743,328.00		•	State	Agency Budget	t Officer Approva	ıl ·			
2002	\$	1,760,777.00		·							
2003	\$	1,650,807.00	ļ				·				
2004	\$	1,537,350.00	<u> </u>		a balan	ice in the appropri	ation from which the	obligat	F.C.A., § 9-4-5113, that there is ed expenditure is required to be		
2005	\$	1,518,382.00			paid tha	at is not otherwise	encumbered to pay	obligat	ions previously incurred)		
2006		\$699,356.00		\$275,000.00			•				
TOTAL:	 	7,910,000.00	, 	\$275,000.00			,				
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			nich was c	originally approved	on 01/26	/01. This contract	t was procured throu	gh the i	formal RFP process.		
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FISCAL REVIEW

FA-01-14412-06 FY-2006 Allolmeni e Gode \$623,670 339.11 20720 083999 11 083999 \$350,686 20721 11 344.11 .,7 \$974,356

MAGADINITRACT SUMMARY SHEET SUPPLEMENT

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AMENDMENT #06 TO CONTRACT FA-01-14412

This Contract, by and between the State of Tennessee, Department of Mental Health and Developmental Disabilities, Middle Tennessee Mental Health Institute, hereinafter referred to as the State, and Sodexho Management, Inc., hereinafter referred to as the Contractor, is hereby amended as follows:

- 1. Delete Section C.1. in its entirety and insert the following in its place:
 - C.1. Maximum Liability. In no event shall the maximum liability of the State under this Contract exceed Eight Million One Hundred Eighty-Five Thousand Dollars (\$8,185,000). The Payment Rates in Section C.3 shall constitute the entire compensation due the Contractor for the Service and all of the Contractor's obligations hereunder regardless of the difficulty, materials or equipment required. The Payment Rates include, but are not limited to, all applicable taxes, fees, overheads, and all other direct and indirect costs incurred or to be incurred by the Contractor.

The Contractor is not entitled to be paid the maximum liability for any period under the Contract or any extensions of the Contract for work not requested by the State. The maximum liability represents available funds for payment to the Contractor and does not guarantee payment of any such funds to the Contractor under this Contract unless the State requests work and the Contractor performs said work. In which case, the Contractor shall be paid in accordance with the Payment Rates detailed in Section C.3. The State is under no obligation to request work from the Contractor in any specific dollar amounts or to request any work at all from the Contractor during any period of this Contract.

The other terms and conditions of this Contract not amended hereby shall remain in full force and effect.

IN WITNESS WHEREOF:	
SODEXHO MANAGEMENT, INC.:	
MExecutive UP	1/5/00
Authorized Signature, Title	Date
/	
DEPARTMENT OF MENTAL HEALTH AND DEVELOPMENT	AL DISABILITIES:
Virginia Trotter Betts, MSN, JD, RN, FAAN, Commissioner	Date
	•
MIDDLE TENNESSEE MENTAL HEALTH INSTITUTE	
Chan Alla Janiero	-12/19/05
Lynn MgDonald, Chief Officer	Date
APPROVED:	•
DEPARTMENT OF FINANCE AND ADMINISTRATION:	
M. D. Goetz, Jr., Commissioner	Date
DEPARTMENT OF PERSONNEL:	
NOT APPLICABLE	•
Randy C. Camp, Commissioner	Date
COMPTROLLER OF THE TREASURY:	
John G. Morgan, Comptroller of the Treasury	Date

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	<u> </u>	State Fiscal	Contact			is the	Contractor	a SUBRE	CIPIENT? (per	OMB A-133)	
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<u> </u>	l	-	State Fiscal C	ontact			ls the Contractor a SUBRECIPIENT? (per OMB A-133) Is the Contractor a VENDOR? (per OMB A-133) X							
Name:			Alvarez											X
Address: Phone:	3" F	-	Cordell Hull I 6741	Sullainy				K			RICTLY LIN	MITED?		X
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		Contrac	tor				Contr	actor Id	entification	Num	ber	
SODEXH	O MARR	OTT SERVICES				V- V160812661-02						
				•	Service D	<u> </u>						
Food Man	nagement	Services					•		•	•	•	
		Contract Beg	in Date	<u></u>				Contra	act End Dat	:e		
January 2	2 2001					January	21, 2006					
Allotmen		Cost Center	Ob	ject Code	Fu	nd	Grant		Grant Co	de	Subgrant (Code
See Sumr Suppleme	mary	See Summary Supplement		Summary plement	11	,	on STA	ARS		. <u> </u>	, •	
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2003								\$1,500,			\$1,500	
2004				·,				\$1,437,	350		\$1,437 —	7,350
2005								\$1,338,	382		\$1,338 #	
2006								\$699,	356		\$699,	35%
Total:					h. §'			\$7,480,			\$7,480	
CFDA#				•	` .		· ·				answer is	YES:
		State Fiscal 0	Contact			133)	e Contractor	<u></u> -				ļ
Name:	Marier	ne Alvarez				ls the	e Contractor	a VENI	OOR? (per C	OMB A	-133)	X
Address: Phone:		or, Cordell Hull 2-6741	Buildin	g		Is the giscar rear randing						X
Procu	ring Age	ncy Budget Off	icer Ap	oroval Signa	ature '		e Contractor					X
			·			ls the	e Contractor	r's FORI	VTTA e-W N	ACHE)?	1
· 7	Mar	line D	Ola	wen		ls the	e Contracto				ccounts?	X
C	OMPLE	TE FOR ALL AM	I ENDM	ENTS (only)	\			Funding	Certificati	οп ·		
Prior ONLY Finance ar						lo T.C.A., Secti nd Administrati jo பெர்க்கி which	ơn, do her	eby certify that	t there i	s a Dalance III L	116 · [
END	DATE -		·	01/21/06	المتعلق المتعاد	THE	ionations which encumbered to	pay.obliga	ations previous	sly incui	red.	
FY: 2001			43,328				1 5 2002	- A				
FY: 2002		\$1,5	65,777		\$195,000	اللاق	3 1,0		SE TREHEO	ANAM		
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FY: 2004		\$1,4	37,350		, men.	E S ST SECTION STREET			td S-Till	ր ՀԱՅ		
FY: 2005		\$1,3	38,382					-1.4	AIRDS			
FY: 2006	<u> </u>	\$6	99,356					1		i wai	•	
	Total	: \$7,2	85,000		\$195,000							٠

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State Contract Number RFS-339.11-008 do State Agentsy Division Division Wendor ID Number Sodexho Marriott Services Service Description State Dept. of Merital Health & Develop Disabilities Division Wendor ID Number V160812661-02 Service Description	TO NICE OF STREET	A C TAS JUN	VI MEASE	γ S H	EEGT	
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Sodesho Marriot Services Contract English Date	RFS-339.11-008 do	•	DIVISION - ATT		·	
Food Management Services Contract Begin Date Contract End Date Contract End Date Jenuary 22, 2006 Automent Code See Summary See Summary See Summary Supplemental Suppleme	Contractor	物學是學問語學學	经制度的	Vend	or ID Number	
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